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<tr>
<th>Name</th>
<th>Leader</th>
<th>Members</th>
<th>Appointments</th>
<th>Meeting Frequency</th>
<th>Charge</th>
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<tbody>
<tr>
<td>Special Collections</td>
<td>Cindy Krolikowski</td>
<td>Judith Arnold, Don Breneau, Richard Bublotz, Diane Paldan, Diane Sybeldon, C. Westerman, Charles Rileigh, Paul Gallagher</td>
<td>Reviewed annually and appointed in annual UX Team appointment process.</td>
<td></td>
<td>To recommend policies and practices related to the acquisition, preservation, conservation, security and access of special collection materials that reside in the Purdy/Kresge, David Adamany Undergraduate, and Science and Engineering Libraries. The access and integration of special collection materials into the teaching and research missions of Wayne State University is the highest priority of the Special Collections Team.</td>
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<tr>
<td>Scholarly Communications</td>
<td>Michael Priehs</td>
<td>Rachael Clark, Damecia Donahue, Rod Fiori, Anne Hudson, Cindy Krolikowski, Karen Liston, Shawn McCann, Joshua Neds-Fox, Michael Priehs, Jill Wurm</td>
<td>Reviewed annually and appointed in annual UX Team appointment process, approved by UX Director.</td>
<td>At least once per semester</td>
<td>To provide a collaborative focal-point for librarians and academic staff of the Library System to: 1) share and discuss research, 2) create initiatives and projects, 3) collaboratively publish, 4) conduct campus-outreach, and 5) disseminate information to WSULS units on scholarly communication issues relevant to WSU.</td>
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<td>Selectors</td>
<td>Paul Beavers, Coordinator</td>
<td>All librarian liaisons</td>
<td>This team meets as needed, usually once to twice per semester.</td>
<td></td>
<td>To discuss issues related to the selection and development of collections.</td>
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| Continuing Resources Review | Paul Beavers            | Serials Librarian Law Lib. Rep Med. Lib. Rep Social Sciences Rep Humanities Rep | Membership recommended by Team Leaders, approved by Assoc. Dean. | As needed         | • Facilitate the review of serials—including journals, newspapers, classed serials, reference materials, standing orders, and Big Deals—as well as databases and aggregators. This facilitation will include scheduling and conducting reviews.  
• Determine basic data required by the selectors to perform reviews  
• Identify trends in continuing resources (e.g., serials inflation, patron driven acquisitions) and determine data to be collected to track such trends  
• Assist the liaisons and the faculty with the transition from subscriptions to access |
| LibGuides Steering Team | Judith Arnold, Veronica Bielat, Rachael Clark, Joshua Neds-Fox | Reviewed annually and appointed in annual UX/CMDS Team appointment process. | Management of LibGuides  
- Define scope of LibGuides (what type of information is recommended for guides, what should they be used for, what shouldn’t they be used for)  
- Management recurring tasks such as maintaining Blackboard codes, Account Maintenance, maintain links to @AtoZ lists,  
- Oversee LibGuides, to maintain currency, reassignment and avoid duplication  
- Develop and disseminate best practices  
- Maintain Guide to Using LibGuides  
Review, analyze and disseminate use statistics on a regular basis. Keep abreast of new developments in LibGuides and review for integration. Training  
- Provide training for LibGuides developers on statistics  
- Disseminate new developments to larger group regularly  
- Organize biannual LibGuides workshop  
- Provide training for new librarians |
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<tr>
<td>Instruction</td>
<td>Veronica Bielat, Damecia Donahue, Shawn McCann, Katrina Byrne Rouan, Alexandra Sarkozy</td>
<td>Reviewed annually and appointed in annual UX/CMDS Team appointment process.</td>
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- Provide a report at the end of the academic year to the library system on instruction activities.  
- Provide instructional training opportunities to librarians, including instructional design, development and assessment.  
- Maintain general instructional materials (handouts, tutorials, guides, videos, etc.) for use by all librarians.  
- Coordinate face-to-face and online instruction for multi-section undergraduate courses (BA1010, COM1010, APX1000)  
- Support development of content for and scheduling/staffing of special programs such as APX Summer Program, Get Schooled!, and International Baccalaureate HS partnership |
<p>| A&amp;D List Steering Committee | Joshua Neds-Fox, Monique Andrews, Judith Arnold, Nancy Beals, Paul Gallagher, Yolanda Jones, Wendy Wu | Reviewed annually and appointed in annual UX/CMDS Team appointment process. | Cross functional review of resources and process related to the Article Database list. Output will be recommendations to COT for criteria for items to be included on the AD list, e.g., free, paid, website without a search interface, database launch page and/or each database to which we subscribe. It is, in its way, the development of collection guidelines for e-resources. The team will also recommend the processes for getting a resource onto the AD list, from step one, identifying a likely candidate to the resource appearing on the list. |
| Roving Reference | Monique Andrews, Katrina Rouan | Reviewed annually and appointed in annual UX/CMDS Team appointment process. | --- |</p>
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<tr>
<th>Software Standards Committee</th>
<th>Rod Fiori</th>
<th>Team members shall include representatives from the User Experiences service group, the Collections Management &amp; Discovery Services service group, the special libraries, and the Student Council.</th>
<th>The team shall meet, as needed, to review and provide semesterly updates to the software standards lists.</th>
<th>The Software Standards Review Team (SSRT) is responsible for 1) developing and maintaining software standards for use on Library-owned staff, student, and classroom computers; 2) ensuring that staff and general student computing needs are adequately served by the applications made available on Library System computers. All recommendations are subject to licensing, security, compatibility, deployment and budgetary considerations and limitations.</th>
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| Copyright                      | Michael Priehs | Michael Priehs 
Veronica Bielat  
Jim Mazzoue  
Kristi Verbeke  
Mike Hawthorne  
Sharon Phillips |  |  |